

**STUDENT SCHOLARSHIP POLICY**  
**Council Policy No. 34/04**

**PURPOSE:**

The City of Fort St. John will offer one scholarship each year to a graduate of the North Peace Secondary School whose primary residency is within the City.

To facilitate awareness and awarding of the annual student scholarship, North Peace Secondary School provides scholarship information to interested students. Applications for the student scholarship will be made through North Peace Secondary School.

**WHO IS ELIGIBLE:**

1. A graduating student of North Peace Secondary School whose family residency is within the City.
2. Applicants must be registered in a full time post-secondary program, preferably related to community development, within 16 months of graduation.

**REQUIREMENTS FOR A CITY SCHOLARSHIP:**

1. A typed personal letter addressed to the North Peace Secondary School Scholarship Committee explaining applicant's goal and career plans.
2. Applicants must have a letter grade average of "B" or better and copies of the grade standing must accompany the application.
3. The value of the scholarship is \$1,000.00.
4. Deadline for applications to the North Peace Secondary School Scholarship Committee is the third week in May.
5. The North Peace Secondary School Scholarship Committee will decide on the recipient of the scholarship prior to June 30<sup>th</sup>. A representative from North Peace Secondary School will provide notification to the City of the award recipient.
6. A member of Council will present the scholarship award at the appropriate ceremony as arranged by North Peace Secondary School.

**REDEMPTION OF SCHOLARSHIP AWARD:**

1. At the end of May of each year, the Finance Department will forward a cheque in the scholarship amount made out to North Peace Secondary School for the school to deposit into their Scholarship Fund account for financial distribution to the award recipient.
2. Any unclaimed City scholarship funds will be disbursed at the discretion of the Scholarship Committee.